

**Sleepy Hollow Performing Artists Spring 2012 Registration**  
**362 N. Broadway, Sleepy Hollow, NY 10591**  
**E-mail: shpcenter@me.com**  
**(914) 909-5070**  
**FAX (914) 909-5072**

**Student Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Birth Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Student's Home Phone:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_ **Student's Cell Phone:** \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_ **Father's Name:** \_\_\_\_\_

**Mother's Phone- Home:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Work:** \_\_\_\_\_

**Father's Phone- Home:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Work:** \_\_\_\_\_

**Parent E-Mail:** \_\_\_\_\_ **How did you hear about us?** \_\_\_\_\_

Day	Time	Class	Amount	Pay: Check#/Amount/Date	Due

**TERMS/CONDITIONS**

**THIS CONTRACT IS SUBJECT TO THE TERMS, CONDITIONS, AND POLICIES STATED HERE.**

- Please note that communications between the center and the students/parents will be made via e-mail. It is your responsibility to ensure that the studio has your current e-mail address. Feel free to provide a second e-mail address.
- No schedule changes can be made without first consulting the artistic director.
- A \$25 fee will be charged for returned checks.
- The center cannot be held responsible for changes in instructors & schedules. Classes must have consistent attendance of 6 registered students to be retained in the schedule.
- Performance fees, costume rental fees, etc. will be determined before each show.
- Checks for Costume Rentals, Costume Purchases and Performance Fees, for each individual student, do not need to be made on separate checks.
- Students with past due accounts will not be allowed to perform and this policy will be enforced. ALL accounts must be up to date by no later than March 31, 2012.
- SHPA is not responsible for children left unsupervised before or after class, and is not responsible for personal property.
- SHPA photographs and videotapes its students in class and performance, and occasionally uses these photographs and videotapes in its advertising and promotion. By signing this contract and enrolling your child at SHPA, you agree that your child's picture/video may be taken and that you consent to the use of these pictures and videos by SHPA for promotional purposes.
- Waiver: I understand that participating in various types of dance and movement involves the inherent risk of physical injury and by participating in Sleepy Hollow Performing Artists (SHPA), I assume all risk of damage and injury. I agree to release, promise not to sue, and forever discharge SHPAC and their trustees, directors, officers, agents and employees from arising in tort or contract, including but not limited to, claims for: negligence, damage to person or property, compensatory or punitive damages; lost wages; equitable relief; and attorney's fees. This is a release to promise not to sue not only with respect to my rights but also the right of my child/ward.

I UNDERSTAND AND ACCEPT ALL THE TERMS AND CONDITIONS OF THIS CONTRACT, INCLUDING THE STIPULATION THAT TUITION IS NOT REFUNDABLE FOR ANY REASON.

PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## SLEEPY HOLLOW PERFORMING ARTISTS POLICIES & INFORMATION 2012

### General Information:

A copy of our Spring 2012 calendar is listed below as well as in our brochure. If for any reason there is a school closing due to inclement weather class will be cancelled. Studio policies are subject to change and/or additions at any time. Placement is at teacher's discretion and not necessarily based on years experience.

### Registration

A Registration fee of \$25.00 is due at the beginning of each calendar year. Registration fees are non-refundable.

A deposit of ½ tuition plus the registration fee is due at time of registration. All remaining balances must be paid by **March 31, 2012.**

### Refunds

Refunds will be pro-rated for any classes taken. After three classes **NO REFUNDS** will be given.

### Discounts

Discounts are reflected in the multi-class price.

### Tech Week

All classes will be cancelled during Tech Week – May 14<sup>th</sup> – May 19<sup>th</sup>.

### Performance Fees

There is a performance fee for Company students of \$130 which includes 4 tickets to the performance. The performance fee for Non company members is \$75.00 which includes 2 tickets to the performance. The costume rental cost will be determined at the time of the show. You may also be required to purchase your costume. There is also a \$100 costume deposit required for Company students which is returnable when your costumes are returned cleaned.

### Make-Up Classes

Classes missed/cancelled due to: absenteeism, inclement weather, unavoidable or unforeseen circumstances may be made up in another class at the teacher's discretion. No specific make-up for cancelled class will be scheduled.

### Dress Code

Sleepy Hollow Performing Artists strictly adheres to a dress code. Please make note of what your child needs to wear for each class and make sure your child comes to each class prepared. Tights must be worn under the leotard. Those children who continually come to class unprepared will be asked to sit out until they come in proper dress. Absolutely no gum will be allowed in studios. Students should bring bottled water.

### **Closures for Spring Semester – January 30, 2012 – June 10, 2012**

February 19<sup>th</sup> – February 26<sup>th</sup> – Winter Break

April 6<sup>th</sup> – April 15<sup>th</sup> – Spring Break

May 14<sup>th</sup> – May 19<sup>th</sup> – Tech Week

May 26<sup>th</sup> – May 28<sup>th</sup> – Memorial Day

June 5<sup>th</sup> – June 7<sup>th</sup> – Costume Return

All rehearsals during Tech week for the Spring show will be held at the Irvington Town Hall Theater. The Spring show will be Friday, May 18<sup>th</sup> and Saturday, May 19<sup>th</sup> at 7:30 pm. The Matinee will be on Saturday, May 19<sup>th</sup> at 12 pm and 2:30 pm.